

### **Session Overview**

- Data Quality in MSIX
- Using Reports to Improve Data Quality
  - Data Quality Reports (Data Administrators)
  - Student Info Reports (All State Users)
- Demonstration
- Exercise
- Data Quality Resources

#### **Target Audience:**

- Data Administrators
- Primary & Secondary Users

# Overview



# **Overview: Data Quality**

- The data in MSIX cannot be changed within the application. Student information must be changed in State MEP Systems and then re-sent to MSIX.
- State users can identify the incorrect, incomplete, and invalid information their state has submitted to MSIX through the MSIX Reports, then correct this data in their State MEP Systems.
- Importance of Data Quality in MSIX:
  - Comprehensive and accurate records for students
  - Correctly match students
  - For proper enrollment, placement and credit accrual of migrant students

# **Using Data Quality Reports**

#### Data Completeness

- Data Administrators can view incomplete data submitted by their state by MDE type.
- In this report, users can drill down to the student level to view the records and instances where the state is submitting incomplete data. Users can add this data in their State MEP Systems and re-transmit the record(s) to MSIX.

#### Data Validity

- Data Administrators can view invalid data submitted by their state by MDE type. These elements have defined criteria laid out in the MDE Specifications document (available in the Trainers' Corner).
- In this report, users can drill down to the student level to view the records and instances where the state is submitting invalid data. Users can correct this data in their State MEP Systems and re-transmit the record(s) to MSIX.

# **Using Data Quality Reports**

#### Data Load Files

- This report provides detailed information on the student files and update files that the state has uploaded to MSIX
- It provides the file name, student counts, date of upload, and error details (if applicable) for data administrators to view the frequency his/her state is submitting data to MSIX

#### Potential Duplicates

- Data Administrators can view potential duplicates of students in their state based on MSIX or their State MEP Systems.
- Based on the information in this report, users can...
  - Merge students in MSIX (to correct MSIX duplicates)
  - Correct student records in their State MEP Systems (for students who have multiple State Student IDs from the same state)

# **Using Student Info Reports**

The Student Info Reports provide an alternative means to identify incorrect or incomplete student data by drilling down to the Student Level Data.

#### Student Demographic Report

- Users can determine invalid data through Age and Gender report views
- Users can determine incomplete data through the "No Data Submitted" count, if applicable

#### Enrollment by MDE Type Report

 Users can determine incomplete data through the "No Data Submitted" count, if applicable

#### Enrollments in Multiple States Report

 Users can filter by enrollment and withdrawal dates to verify the records are closed out for appropriate students

# **Demonstration Data Quality & Student Info Reports**





# **Data Quality Resources**

#### Technical Reference Materials:

- Login to MSIX > Help > Technical Reference Materials Link
  - MDE List
  - Interface Requirements Specifications
  - Interface File Formats
  - Other Supporting Technical Reference Materials

#### Reports Manual

https://msix.ed.gov/msix/training/msix\_reports\_manual.doc

#### Online Help

https://msix.ed.gov/msix/help.html

#### Help Desk

- Phone: 1-866-878-9525
- E-mail: <u>MSIXSupport@deloitte.com</u>
- Contact Us Page: <a href="https://msix.ed.gov/msix/contactUs.html">https://msix.ed.gov/msix/contactUs.html</a>



# **Questions?**